

**PROCEEDINGS OF THE BROWN COUNTY
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular and budget meeting of the **Brown County Planning, Development & Transportation Committee** was held on Monday, October 26, 2009 in Room 161 of the AG & Extension Center, 1150 Bellevue Street, Green Bay, WI

Present: Norb Dantine, Bernie Erickson, Mike Fleck, Dan Haefs, Dave Kaster
Also Present: Cathy Williquette, Judy Knudsen, Tom Miller, Chuck Lamine, Cole Runge, Jim Wallen, Bill Bosiacki, Matt Heyroth, Jeff DuMez, Chuck Larscheid, Debbie Klarkowski, Tom Hinz, Jayme Sellen, Fred Mohr, Sara Perrizo, Lynn VandenLangenberg, Heidi Hietpas, Andrea Konrath, Supervisors Andrews, Fewell, LaViolette, Scray, Williams, Zima, Other Interested Parties

NOTICE OF PUBLIC HEARING

- I. **Call Meeting to Order:**
Meeting called to order by Chairman Bernie Erickson 6:10 p.m.
- II. **Approve/Modify Agenda:**

Motion made by Supervisor Dantine and seconded by Supervisor Kaster to approve the agenda. MOTION APPROVED UNANIMOUSLY
- III. **Approve/Modify Minutes of Regular Meeting of September 28, 2009:**

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to approve. MOTION APPROVED UNANIMOUSLY
1. **Review Minutes of:**
 - a. **Bay-Lake Regional Planning Commission (August & September 2009 Activity Report).**
 - b. **Harbor Commission (9/14/09)**
 - c. **Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Steering Committee Meeting)(9/30/09)**
 - d. **Planning Commission Board of Directors (9/2/09)**
 - e. **Planning Commission Board of Directors Transportation Sub-Committee (8/13/09)**
Motion made by Supervisor Dantine and seconded by Supervisor Fleck to receive and place on file 1a, b, c, d, e. MOTION APPROVED UNANIMOUSLY

Communications:

2. Communication from Supervisor Scray re: Request PD&T consider privatization for Planning Services for Brown County. (Referred from October County Board):

Supervisor Scray addressed the committee relative to budget challenges, suggesting that contracting services, similar to that done at the Mental Health Center and with Bellin, be considered for Planning & Land Services.

Supervisor Zima explained that he initially approached a number of companies to discuss the possibility of providing planning services for Brown County on a contract basis. One company in particular, Patrick Engineering, expressed interest and has met with Zima and other County Board members (Scray, Evans, and Lund). Activities in the Planning Department were laid out and Patrick Engineering was asked if this is something they could do and save money for the County. Over a three month period, Patrick Engineering studied planning activities and the operation, and are now prepared to make a presentation to the County Board. Zima highly urged that presentation be made.

Motion made by Supervisor Kaster and seconded by Supervisor Haefs to suspend the rules to allow interested parties to speak.

MOTION APPROVED UNANIMOUSLY

Mary Harrison – 1484 McCormick Street, Green Bay

Expressed concern with the proposal, stating that in her opinion, contracting services may cost more in the long term. She asked that the track record of the present planning department be considered.

Steve Dunks, Zoning Administrator, Village of Suamico

Expressed major concern with the proposal for contracted services, coming at the last minute when municipalities are already in the budget process. Dunks stated that Suamico uses the Planning and Land Services offices regularly and have had good service from them. It is his opinion costs will increase with privatization and the service will not be as good if it is not local. Dunks stated that even if there is a savings in County taxes, those in municipalities would most likely increase.

Elaine Willman – Community Development Director, Village of Hobart

Stated that one of her biggest concerns, beyond cost, is that day to day decision making stay as close to the land and property as possible and at the local level, which occurs now in the County Planning & Land Services Department. She noted that any consideration of privatization would require a further feasibility study with input from the Brown County staff and from the League of Municipalities.

Vicky VanVonderan – Town Supervisor, Town of Rockland

Serves on the Planning Commission for the Town of Rockland. She indicated that working with Brown County Planning has been "fabulous". She suggested there be an objective unit to look at the overall development, basing it on objective criteria. Privatization is profit motivated and she questions how objective a private company would be. Before there is any decision there needs

to be further study and input from the local municipalities who use the Brown County service, she stated.

Sara Burdette, Administrator – Town of Ledgeview

Ms. Burdette stated she concurred with the comments that have been made, indicating that Ledgeview has a great working relationship with the Planning Department. She encouraged that this committee and the County Board evaluate that and communicate with the municipalities as well as planning staff before making any decision.

Dave Chrouser – Mau & Associates

Mau uses the Planning & Land Services Department on a daily basis, stating they have provided continuity between towns and villages. Chrouser stated that if this department was compared to that in other counties, Brown County has an incredible staff. Opined it would be a huge mistake to consider privatization.

Irvin Saharsky – Chairman, Town of Eaton

Has been working with Brown County Planning for over ten years. Any issues they have had have been worked out. He has had experience working with a private engineering firm and did not find it to be successful. Stated that all budgets are prepared for 2010 and urged further study before making any decision.

Graham Callis – Community Development Director, Village of Suamico

Pointed out the working relationships that have developed between this department and area municipalities, as well as other communities throughout the State and Federal Government.

Tom Carey – Vice President, Patrick Engineering, Park Ridge, Illinois

Patrick Engineering was approached several months ago to find a solution to budgetary issues within Brown County. It is not their intent to harm anyone or purge the present department structure, the intent is to “instill a seamless transition to the mutual benefit of Brown County and Patrick Engineering”. At this time, Carey stated that day to day operations have not been reviewed, however, they have reviewed several budgets and feel that they can present a “substantial, meaningful, and material savings without having the loss of the personnel concerned about”. Patrick Engineering has maintained meaningful relationships with the communities they serve.

When giving a history of Patrick Engineering, Carey stated the company has 30 years of proven leadership and expertise in project management, with a particular emphasis on engineering, planning, technology, and consulting. They have been cited for the past 16 years as one of the top North American firms by the Engineering News Record, with a client base of municipalities, state and federal governments, counties, and major utilities.

Mr. Carey stated it is not the intent to eliminate present jobs, but instead would like an opportunity to transition the department in a meaningful, lasting way. When looking at long term development and planning, Carey stated that Patrick Engineering does not do any private development, so there would be no conflict. It would be their intention to encourage the present relationships.

Rowland Hoslet – Patrick Engineering, Green Bay, WI

Mr. Hoslet is a lifelong Green Bay resident, responsible for the Green Bay office of Patrick Engineering. He stated that privatization would be an exercise in streamlining and integrating services. The expectation is to maintain the same quality service which has been provided already, much of which falls in line with what Patrick Engineering provides, i.e. integrating staff, consolidating work, modernization and monumentation, outsourcing and integration of services (presently provided for the Department of Transportation). At the request of clients, they look to provide services which are efficient and cost effective. Hoslet stated that their approach is not to change the revenue structure, but rather to look at it from a cost perspective, how can services be incorporated, integrated, and consolidated within the Patrick Engineering organization, while providing efficient savings and cost efficiencies through the sharing of work loads. Their intent would be maintain the relationships and local knowledge already established and to provide a service to the County in a more efficient manner.

Supervisor Zima clarified that Patrick Engineering as a result of their study came to certain conclusions and are willing to make a presentation to the County Board showing they can provide substantial savings. Zima stated that Brown County would not want to lose control of services that are provided, but are merely asking if they can be done more cost efficiently.

Zima emphasized that contracts are a legitimate way to address public services. The County presently has many service contracts in order to save money and to provide more service for the dollars spent. Many Human Service programs are contracted out, Zima stated. When he has asked what the Planning and Land Services Department actually does, Zima stated he was not able to get solid answers. Do they do all that's needed, do they do more than is needed, can they do it at a cost less than a private contractor can do? He feels it is incumbent that the County Board hear the Patrick Engineering presentation in order to determine if they can provide substantial savings.

Mary Harrison – Stated she has background in Human Services and feels that Supervisor Zima's comparison to human services is different than that of land management. Her question again is whether the job is getting done and money is being saved over the long run.

Steve Dunks – Stated that Patrick Engineering does not know anything about the internal operations of the planning department, and because they do not know what they do on a day to day basis with the individual municipalities questions how they can save money. If this study has been going on for the last few months, Dunks asked why the majority of the County Board members, nor any of the municipalities were not advised.

Elaine Willmann – Asked what cost has been incurred to the taxpayers for this study. Supervisor Zima replied there has been no cost, that the request for a study was made by himself and a couple of other supervisors. If Patrick Engineering states that they can save Brown County money, he urged that everyone at least hear their presentation.

Graham Callies – Noted that money spent for this consultant will be go to their Illinois firm and out of state, asking why that money is not instead invested in the department here.

Zima responded that Patrick Engineering has 15 offices in 10 different states, including an office in Brown County which employs 10 employees.

Motion made by Supervisor Haefs and seconded by Supervisor Dantine to return to regular order of business. MOTION APPROVED UNANIMOUSLY

Supervisor Andrews asked that if Patrick makes a presentation that it include how current staff will continue to work in the manner they are now, and in addition if they will do grant writing.

Chuck Lamine, Director of the Planning & Land Services Department, addressed the issue of privatization stating he has concerns with the approach that has been used. Lamine said that the department prides themselves in continuous improvement and have worked hard to increase efficiencies.

A handout was distributed showing staffing trends throughout the years 2000 to 2010 - 27 employees in 2000, now at 18.58. In addition, budget levy trends have decreased over the last ten years with the highest being \$1,310,650 in 2003, with a proposal of \$803,786 in 2010. Lamine stated this occurred because of the initiative of staff, innovation as to how they do business, a lot of hard work, along with the application of new technologies. The focus of the department has been purely to promote public health, welfare, and general public good to the citizens of Brown County without a profit motive.

Lamine expressed concern with having a public entity making long term recommendations for infrastructure, sewer and utility extension, highway and road improvements for the County. As there is always a potential for a conflict of interest with a profit driven consulting firm, pointed out that one of the major contracts Patrick Engineering holds is with the Wisconsin Department of Transportation. Although they may have planners on staff, they are basically an engineering firm.

Lamine stated he was not aware there were discussions being held about privatization except for one line on the County Board agenda, what he heard on the radio, and a Press Gazette article which highlighted issues with accountability in the department. He addressed comments made by Supervisor Zima relative to just what the tasks of this department are, stating that the County web site is an excellent source of information, which includes monthly staff and activity reports.

A handout was distributed outlining major accomplishments and services provided by the Brown County Planning Commission. It includes long range planning, transportation planning, economic development, land use planning, land records management, and local assistance planning. (See attached for details)

Supervisor Pat LaViolette stated that she first learned of discussions of privatization in the past week. In her opinion, it should have done by RFP and not private contact by the Board Chairman.

Supervisor Fewell also expressed concerns with the County leadership who formed a study group and told the Board members after the fact. He stated in his opinion this is not open government, that policy was not followed and done the way the County Board has operated in the past.

Supervisor Zima defended his action, stating he is merely asking for a presentation.

County Board Attorney, Fred Mohr, stated that in his opinion there were no procedures violated and nothing was done illegally. Patrick Engineering operated in the background in the sense that they had job descriptions and attended a public meeting to receive information.

Supervisor Fleck agreed with Fewell that proper channels were not followed.

Dantinne stated that four Planning Department staff were present at the recent Towns Association meeting. He questioned what this would cost from a private firm who may charge an hourly rate.

Supervisor Scray indicated this is not an attack on staff, but merely a way to address decreasing state and federal funding. She indicated that privatization will not work if area municipalities are not agreeable to being served. She also stated it was her understanding service contracts do not need an RFP.

County Executive Tom Hinz stated that Planning & Land Services is a model department and always has the best interests of the County at heart. He stated he first knew that Patrick Engineering had been contacted for privatization services at the recent County Board meeting. Although he is not opposed to contracting out if appropriate, he stated that the way this was handled has demoralized the department and was handled "atrociously".

Debra Phillips – Property Listing Department

Ms. Phillips pointed out that her department is responsible for maintaining data for tax rolls, noting that nothing was said about that. She stated it appears one department is being attacked. She asked why other avenues for saving money were not addressed, such as furlough time, salary freeze, why are there two attorneys negotiating for the County, etc. Ms. Phillips serves on the advisory committee for health insurance, noting there are no Board members on this committee. She feels discussions were done behind their backs, that they had to learn from the radio that an out-of-state firm was being considered. Ms. Phillips indicated it was her understanding that union jobs cannot be contracted, however, Attorney Mohr informed Ms. Phillips this is incorrect, that union jobs can be contracted.

Where to go with the matter was addressed, and Attorney Mohr stated that ordinance states that the PD&T committee does not have the authority to

contract services, and that any item not specifically directed to a standing committee should go to the Executive Committee.

Motion made by Supervisor Kaster and seconded by Supervisor Haefs to refer to the Executive Committee.

As the item is already on the agenda of the Executive Committee scheduled for Wednesday, 11/4/2009, the motion was withdrawn.

MOTION WITHDRAWN

Motion made by Supervisor Kaster and seconded by Supervisor Haefs to receive and place on file.

Ayes: Erickson, Haefs, Kaster

Nays: Dantinne, Fleck

MOTION APPROVED 3-2

3. **Communication from Supervisor Andrews to develop a process, including a form to fill out, to articulate the factors that lead to the need for a budget transfer to cover shortfalls with a section to be filled out by our financial office indicating where funds can be taken from. This form should be presented along with the request for budget transfer, and included in our packets. (Referred from Administration Committee):**

Supervisor Andrews explained that development of her proposed form would give information related to budget adjustment, a history of the accounting question, where the funds will come from, etc. A handout sheet distributed by Supervisor Andrews for input was addressed and given back to her.

Motion made by Supervisor Dantinne and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY

Zoning:

4. **Budget Status Financial Report for August 31, 2009:**

Bill Bosiacki reported that all categories are at or near budget expectations. Permits and public charges are progressing at the anticipated rate – see packet material for report.

Motion made by Supervisor Dantinne and seconded by Supervisor Haefs to receive and place on file. MOTION APPROVED UNANIMOUSLY

5. **Discussion and action regarding a request to amend/rezone an area of wetlands on tax parcel HM-398 from the Wisconsin Wetland Inventory Zoning Map T24N R22E, Town of Humboldt, Brown County, map received by Brown County Zoning on June 5, 2000:**

Motion made by Supervisor Dantinne and seconded by Supervisor Haefs to approve a request to amend/rezone an area of wetlands on tax parcel HM-398 from the Wisconsin Wetland Inventory Zoning Map T24N R22E, Town of Humboldt, Brown County. MOTION APPROVED UNANIMOUSLY

Port/Solid Waste

6. Port Area Budget Status Financial Report for August 31, 2009:

Chuck Larscheid reported that on the Port side expenses have increased due to receiving and spending for a Port Security Grant, development efforts at the Bylsby property, and dredged material management at Bay Port disposal facility. Revenues have increased as a result of increased tipping fees for dredged material disposal at Bay Port, Bylsby property rent, and the Port Security Grant.

Motion made by Supervisor Haefs and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY

7. Solid Waste Area Budget Status Financial Report for August 31, 2009:

On the Solid Waste side, vehicle and grounds repairs are up due to MRF front end loader and building. Closure expenses have not yet been incurred for the year and no recycling rebate has been given due to a poor materials market. Sales of recyclables have been low due to poor markets, and interest is lower than forecast in the 2009 budget.

Motion made by Supervisor Haefs and seconded by Supervisor Dantine to receive and place on file. MOTION APPROVED UNANIMOUSLY

8. Director's Report:

Chuck Larscheid highlighted the following activities during the last reporting period:

- Governor has signed an electronics recycling bill. Larscheid will report back with details.
- Fox River Clean-Up Program – U.S. Corp of Engineers maintains the shipping channel for the Port of Green Bay and contract out dredging. As the Corp will be dredging the Fox River and encroaching the environment, paper mills have filed law suits against Brown County, Green Bay and the Corps for past dredging activities. Because of this, the US Department of Justice has halted any further dredging in the river. This may have an effect on the livelihood of the Port. The Corp is awaiting data from the EPA and DNR in order to develop a 2010 dredging schedule.
- Gas to Energy – Are receiving prices for an additional feature at the facility.
- RFP for the sale of the VandeHei property in Wrightstown has been drafted.
- RFP for Solid Waste consulting is being prepared. The five year agreement with Foth will expire in February.
- Groundwater monitoring at landfills is coming due.
- RFP for salvaging contract at the transfer station is being prepared as the current contract with Fox Valley is not paying since the price of steel increased.
- Net revenue from single stream recycling is being reimbursed to communities at a rate of \$10/ton, with an increase to \$15/ton expected in November.
- Dock wall lease has been assigned to Noble Petrol
- Possibility that the Cat Island project can be put into the wetland mitigation bank
- DNR is working on rules for ballast water discharge
- Preliminary EAP ruling preventing burning of bunker fuel
- Oneida Waste Gasification Project – Brown County has given a Letter of Support to Oneida

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY

Highway:

9. September 2009 Budget to Actual:

Brian Lamers referred to the report included in packet material. He reported that the department is well prepared for the winter weather.

Motion made by Supervisor Fleck and seconded by Supervisor Haefs to receive and place on file. MOTION APPROVED UNANIMOUSLY

10. Approval of RFP re: Highway Department Vehicle Maintenance and Inventory Management System:

The purpose of the RFP is to secure proposals to provide the County Highway Department management tools to assist in maintaining and managing vehicle assets efficiently and effectively. Proposals are due November 30, 2009.

Motion made by Supervisor Dantine and seconded by Supervisor Haefs to approve. MOTION APPROVED UNANIMOUSLY

11. Request for Budget Transfer (#09-83): Interdepartmental Transfer and Increase in Expenditures with Offsetting Increase in Revenue (see attached for details):

Lamers explained that prior to 2009, Highway Capital Projects Funds only included expenditures that were bond financed. In 2009, financial reporting was changed to more accurately reflect the complete cost of highway projects to reflect all expenditures and revenue sources, including the gross intra-county charge. As a result of highway projects being completed under budget, several of the Highway capital projects have unspent bond funds remaining. Per discussions with Bond Counsel, it was determined that the remaining funds can only be used to cover the cost of another project within the bond project resolution or to pay interest on the related bond. As all projects bonded for are complete or funding has been earmarked; the remaining funds will be transferred to debt service to pay current interest due or reimburse for prior interest payments made.

Motion made by Supervisor Haefs and seconded by Supervisor Dantine to approve. MOTION APPROVED UNANIMOUSLY

Highway/Planning Commission:

12. Updates on CTH GV (standing item):

Tasks completed between 9/21/09 and 10/21/09 were highlighted in packet material. Planning Commission staff has presented the draft EIS Alternatives Identification and Analysis paper to the Wisconsin DOT and have incorporated traffic projections for the 22 project alignment/facility alternatives into the paper. They are now prepared to schedule meetings with state and federal cooperating agencies, the EIS Steering Committee, and the public.

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY

Planning & Land Services:

13. **Planning Commission** – Budget Status Financial Report for August 31, 2009
Expenditures to date are at the annual budget allocation, however, reflect a once per year payment to Bay-Lake Regional Planning Commission and Northeast Wisconsin Stormwater Consortium. All other categories are near budget. Charges to county departments do not reflect revenue from work performed for the EIS for the Southern Bridge and Arterial. All other categories are near budget.

Motion made by Supervisor Fleck and seconded by Supervisor Haefs to receive and place on file. MOTION APPROVED UNANIMOUSLY

14. **Property Listing** - Budget Status Financial Report for August 31, 2009
Two employees have taken voluntary unpaid leave, reducing salaries and fringe benefit expenses. Land division review revenue is down but has experienced some recent gains.

Motion made by Supervisor Haefs and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY

15. **Register of Deeds** - Budget Status Financial Report for August 31, 2009
Cost categories are within budget. Revenue received in excess of costs is returned to the General Fund. The revenue is dependent on the housing market, which has decreased activity since 2006.

Motion made by Supervisor Haefs and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

UW Extension:

16. **Budget Adjustment Request (#09-97): Increase in expenses with offsetting increase in revenue (see attached for details):**

Judy Knudsen explained this budget adjustment relates to revenue received from Midwest Manure Summit to pay the professional speaker fees for the event.

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY

Airport – No agenda Items

Land Information Office – No agenda items

17. **Audit of Bills:**

Motion made by Supervisor Fleck and seconded by Supervisor Haefs to approve payment of bills. MOTION APPROVED UNANIMOUSLY

5 minute break – resumed 8:50 p.m.

BUDGET REVIEW

REVIEW OF 2010 DEPARTMENT BUDGETS:

18. **Airport – Review of 2010 Department Budget:**

Airport Director, Tom Miller, highlighted performance measures, policy initiatives, staffing, contracts, outlay, and expenditures. Miller stated that revenues for 2010 are expected to be down about 3% based on the 2009 budget, dependent on the economy. Expenses are down 1% from 2009. Salaries, fringe benefits, operations, maintenance, utilities, debt retirement, all show a decrease in 2010, while chargebacks and contracted services show a slight increase.

Motion made by Supervisor Fleck and seconded by Supervisor Dantine to approve the 2010 Airport Budget as proposed.

MOTION APPROVED UNANIMOUSLY

19. **Register of Deeds – Review of 2010 Department Budget:**

Cathy Williquette, Register of Deeds, highlighted the 2010 department budget stating she expects an overall reduction in revenues because of the real estate market and loss of transfer fees. There will be a 5.43% reduction in office expenses. This is an enterprise fund and Williquette predicts to be \$400,000 off the levy.

Motion made by Supervisor Haefs and seconded by Supervisor Dantine to approve the 2010 Register of Deeds Budget as proposed.

MOTION APPROVED UNANIMOUSLY

a. **Resolution re: Approving New or Deleted Positions during the 2010 Budget Process:**

Motion made by Supervisor Fleck and seconded by Supervisor Dantine to approve. MOTION APPROVED UNANIMOUSLY

20. **Highway – Review of 2010 Department Budget:**

Commissioner, Brian Lamers reported that the 2010 budget strategy is to maintain the existing level of service in carrying out winter and summer roadway and bridge maintenance. 19.79 miles of roadways will be reconditioned and 3.42 miles of major construction work funded with bonding, budget, federal or local funding.

Other major expenses impacting the 2010 budget include the cost of diesel fuel, equipment operation, steel cost which impacts the purchase of drainage culverts, snowplow blades, etc., labor and fringe benefit cost increases, general transportation aid, new emissions standards, etc. Brown County has placed a bid with the Wisconsin DOT for salt at an increase to \$23.35/ton which is a 70% increase from the 2008-09 season.

Lamers addressed changes to the 2010 budget for General Transportation Aids (attached)

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to increase State Grant Revenue and decrease General Property Taxes by \$118,889 in County Roads and Bridges Fund; to increase General Property Taxes revenue and increase Capital Improvements expense by \$118,889 in Capital Projects Fund; and to increase Highway Supplies and Expense and increase Intra-County charge for Capital Projects by \$118,889 in Highway Fund, with a levy impact of \$0. MOTION APPROVED UNANIMOUSLY

Motion made by Supervisor Fleck and seconded by Supervisor Dantine to approve the 2010 Highway Department Budget as amended. MOTION APPROVED UNANIMOUSLY

21. **Planning & Land Services – Review of 2010 Department Budget:**
- a. **Planning Commission – Review of 2010 Department Budget:**
 - b. **Property Listing – Review of 2010 Department Budget:**
 - c. **Zoning – Review of 2010 Department Budget:**

Chuck Lamine, Jim Wallen, & Bill Bosiacki addressed the committee relative to the Planning & Land Services 2010 Department Budgets.

Details of Policy Initiatives were highlighted by Mr. Lamine, including Maintenance Program for Private Onsite Wastewater Treatment Systems (POWTS); Reduction of Local Assistance Planning Program; Coordination of Planning and Land Services Regulations; Update to the Farmland Preservation Plan; and Increased Planning Activity Awareness. A Senior Planner position will be unfunded, although one intern position will be added. Lamine stated the proposed budget shows a reduction in property taxes of \$78,636, or an 8.19% reduction in the levy.

Lamine stated that the department received a \$620,000 Energy Efficiency Conservation Block Grant for 2010, which will be used to provide energy savings for county operations by creating alternative energy resources. These funds are used through the various County departments to reduce levy impact.

Jim Wallen of the Property Listing Department highlighted revenue and expense figures in this area.

Zoning Administrator, Bill Bosiacki, distributed two charts, one related to the 2009 budget 12 month estimates, expenditures/revenue/levy impact by program, and another related to the 2010 proposed budget (attached).

Motion made by Supervisor Fleck and seconded by Supervisor Dantine to approve the 2010 Planning & Land Services Budget as proposed. MOTION APPROVED UNANIMOUSLY

- d. **Resolution re: Approving New or Deleted Positions during the 2010 Budget Process:**

Motion made by Supervisor Dantine and seconded by Supervisor Haefs to approve. MOTION APPROVED UNANIMOUSLY

22. **Port/Solid Waste – Review of 2010 Department Budget:**

Port and Solid Waste Director, Chuck Larscheid, distributed highlights of the 2010 department budget (see attached for details), along with two charts, one showing the distribution of solid waste costs, and the other a breakdown of the \$38 per ton solid waste tip fee collected.

Motion made by Supervisor Haefs and seconded by Supervisor Fleck to approve the 2010 Port/Solid Waste Budget as proposed.

MOTION APPROVED UNANIMOUSLY

23. **UW-Extension – Review of 2010 Department Budget:**

Judy Knudsen referred to page 313 of the budget book, highlighting revenues and expenditures for 2010.

Motion made by Supervisor Kaster and seconded by Supervisor Fleck to approve the 2010 UW-Extension Budget as proposed.

MOTION APPROVED UNANIMOUSLY

a. **Resolution re: Approving New or Deleted Positions during the 2010 Budget Process:**

Motion made by Supervisor Dantine and seconded by Supervisor Haefs to approve. MOTION APPROVED UNANIMOUSLY

24. **Discussion of meeting dates for November & December 2009. (Scheduled meeting dates: November 23, 2009 & December 28, 2009):**

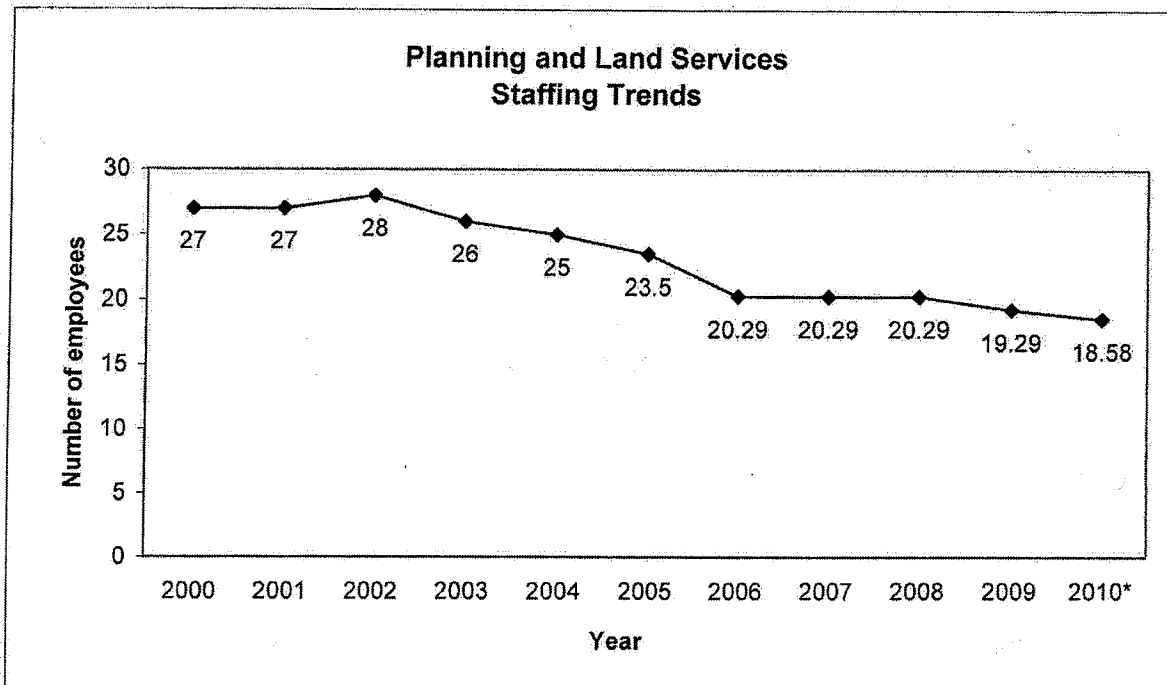
Consensus was to keep the proposed meeting dates, November 23 & December 28, 2009.

25. **Such Other Matters as Authorized by Law: None**

Motion made by Supervisor Dantine and seconded by Supervisor Haefs to adjourn at 11:00 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

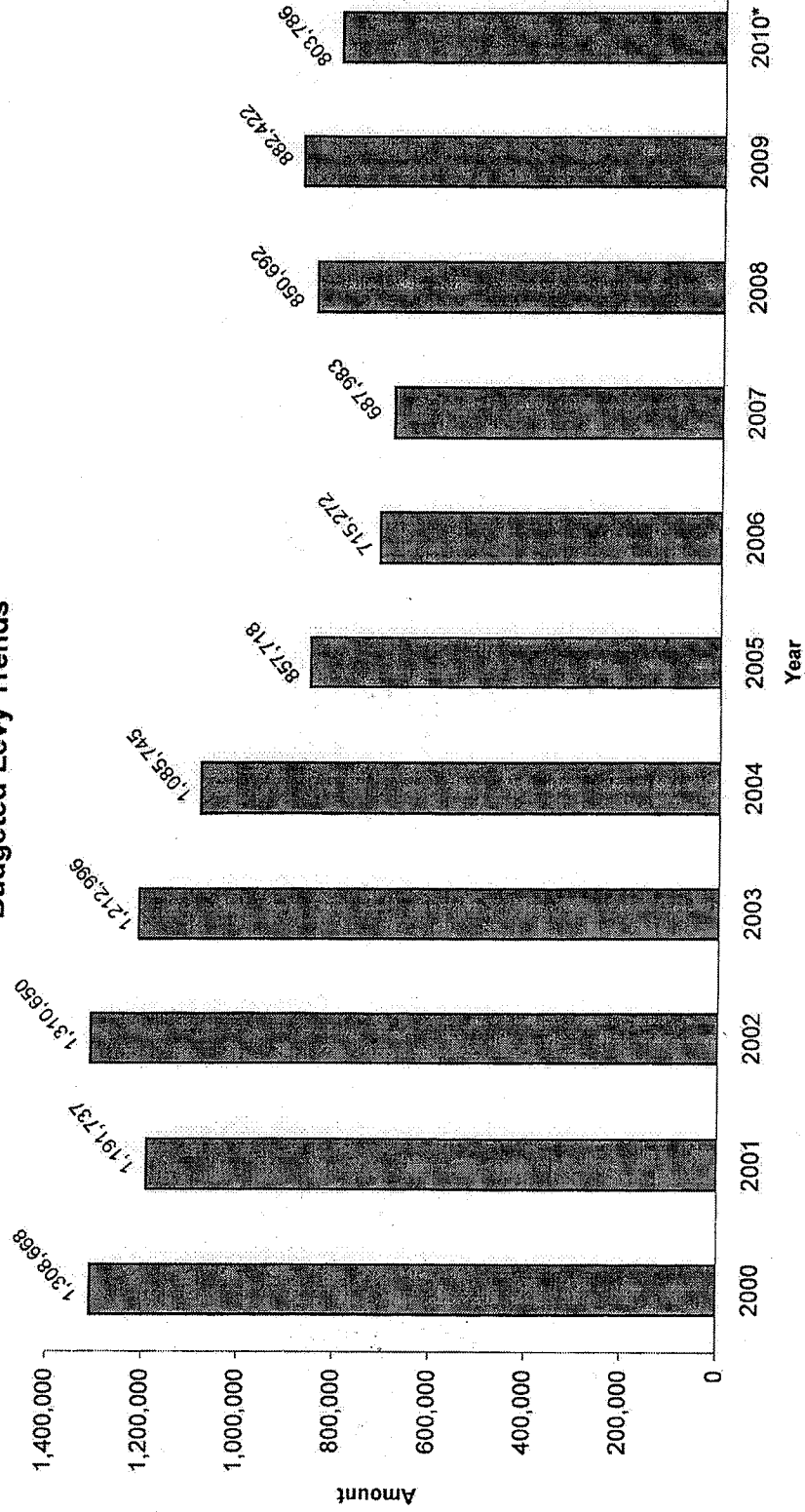
Rae G. Knippel
Recording Secretary



Included in the years 2000 through 2004 are 2.5 FTE County funded (contracted) City of Green Bay positions and also the GIS Coordinator position that was located in the Information Services Department budget at that time. The 2005 figure includes 3 FTE County funded (contracted) City of Green Bay positions as well as the GIS Coordinator position.

* 2010 staffing does not include one unfunded Senior Planner position.

Planning and Land Services Budgeted Levy Trends



* Reflects proposed budget.

PLANNING COMMISSION



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CHUCK LAMINE, AICP

PLANNING DIRECTOR

MEMORANDUM

DATE: July 22, 2009
TO: Planning, Development & Transportation Committee
FROM: Chuck Lamine, Planning Director
RE: Brown County Planning Commission Accomplishments and Services

This memorandum is being provided in response to a recent request from Supervisor Erickson for information regarding major accomplishments and services provided by the Brown County Planning Commission (BCPC). While not an exhaustive list, it is intended to provide you with a description of several of our services and examples of many of our accomplishments. I have organized this report into the following major planning categories:

- Long Range Planning
- Transportation Planning
- Economic Development
- Land Use Planning
- Land Records Management
- Local Assistance Planning

Long Range Planning for Brown County

Brown County Comprehensive Plan

In compliance with the Wisconsin Comprehensive Planning Law, The Brown County Comprehensive Plan was adopted by the Brown County Board in 2004. This plan was developed by the BCPC staff and was funded with a Wisconsin Comprehensive Planning Grant in the amount of \$306,000. Examples of decision making associated with this planning effort include development of the Eastern Arterial (CTH EA), in the City of Green Bay and Village of Bellevue, progress on the Southern Bridge and arterial for the City of De Pere, Villages of Hobart and Bellevue, and the Towns of Lawrence and Ledgeview. The Brown County Comprehensive Plan was completed by in-house staff rather than hiring an outside consultant. As a comparison, the City of Green Bay contracted with a consultant to complete its comprehensive plan at a cost exceeding \$400,000.

Brown County Open Space and Recreation Plan

BCPC staff completed the Brown County Open Space and Recreation Plan in 2008. BCPC staff was successful in getting a \$30,000 Coastal Management Grant to help fund the planning effort. In addition to coordinating capital investment decisions, completion of this study maintains Brown County's eligibility for state and federal open space and recreation grants.

Brown County Sewage Plan

In compliance with state and federal laws, the BCPC developed and manages the Brown County Sewage Plan. Funding for this effort is through an annual grant from the Wisconsin Department Natural Resources averaging \$35,000 per year. The intent of this plan is to promote the cost effective extension of the sewer system in Brown County as well as the preservation of environmentally sensitive areas to preserve water quality and protect habitat.

Brown County Strategic Facility Master Plan

BCPC staff has been working with staff of the Brown County Parks and Facility Management Department to develop a Strategic Facilities Master Plan to enable the development of cost-effective county facilities that best serve the needs of the public.

Energy Conservation Planning

BCPC Staff has assisted with the creation of strategies to reduce Brown County's consumption of non-renewable energy resources by 25% by the year 2025. For example, BCPC staff recently completed a strategy for using a \$620,000 Energy Efficiency Conservation Block Grant from the US Department of Energy. This grant will be used to fund energy conservation projects for Brown County facilities including the installation of photo-voltaic solar energy panels on buildings and small wind turbines to generate electricity for county facilities. The grant will also be used to investigate developing a large wind turbine farm on vacant county-owned lands in southern Brown County.

Waterfront Development Plan

In 2009, BCPC staff applied for and was awarded a grant from the Wisconsin Coastal Management Program in the amount of \$29,960 to complete a Waterfront Development Plan. This plan is intended to coordinate waterfront planning efforts between Brown County, the Cities of De Pere and Green Bay, and the Villages of Ashwaubenon and Allouez. The plan will address development issues and assist in avoiding conflicts between the Fox River's status as a working river and active port and pressures for additional recreational, commercial, and residential development.

Stormwater Management Planning

BCPC staff has coordinated Brown County's efforts to comply with State and Federal stormwater management requirements. These requirements impact all Brown County facilities and most extensively the Brown County Highway Department. BCPC staff assistance has helped to minimize the cost of private consultants.

Transportation Planning

BCPC staff coordinates transportation planning efforts between local municipalities, the Brown County Highway Department, Green Bay Metro, and the state and federal governments. Annual transportation planning grants (\$183,375 in 2009) are received to fund this effort. Examples of transportation planning efforts include the development of a Coordinated Public Transit-Human Services Transportation Plan for Brown County and planning assistance to requesting communities and agencies, Green Bay Metro, WisDOT, and the federal government. BCPC staff also recently applied for and received a \$15,000 grant to complete the Howard-Suamico Safe Routes to School Plan. Another example of savings associated with transportation planning assistance is our work on the Southern Bridge and Arterials Environmental Impact Statement, which has been estimated to cost approximately \$1 million if completed by a private consultant.

Transportation Improvement Program (TIP)

BCPC staff facilitates the distribution of state and federal transportation funds for transportation improvements. Staff of the BCPC is responsible for the development of the annual Transportation Improvement Program (TIP) which will enable over \$315 million dollars in Federal Transportation Grants to be spent on transportation projects in the urbanized area of Brown County in the four year period between 2009-2012.

The BCPC allocates Surface Transportation Program – Urban (STP-U) funds to specific projects (approximately \$2.6 million dollars every other year). Examples of recently funded projects include:

- \$3,000,000 for Military Avenue improvements from Langlade to West Mason in the City of Green Bay.
- \$1,505,000 for Scheuring Road (CTH F) from American Blvd to Patriot Way in the City of De Pere.
- \$904,000 for Eaton Road (CTH JJ) from Manitowoc Rd to Eastern Arterial in the Village of Bellevue.
- \$902,000 for Glendale Avenue from Evergreen to Spring Green in the Village of Howard.
- \$461,000 for Libal Street from City of Green Bay limits to Kalb and VandeHei to Lebrun in the Village of Allouez.

Transportation Enhancement (TE) Program

Every two years staff of the BCPC facilitates the prioritization and recommendations for funding of Transportation Enhancement grant applications. Examples of past-funded projects include:

- Chicago & Northwestern Passenger Depot Project (Titledown Brewery) - \$350,000
- Fox River Trail (initial development) - \$395,600
- Mountain Bay Trail - \$292,800
- Broadway Reconstruction and Beautification Project - \$223,052
- National Railroad Museum – Exhibit Space - \$290,250
- East River Bicycle & Pedestrian Trail – Phase I - \$163,000
- East River Bicycle & Pedestrian Trail – Phase II - \$81,760
- East River Trail Extension - \$229,312
- Grant Street De Pere Bicycle & Pedestrian Corridor - \$413,500

Green Bay Metro

The following are examples of BCPC staff assistance to Green Bay Metro for transit planning:

- Assisting in obtaining federal transit operating funding, which leads to approximately \$2,500,000 annually to offset the cost of mass transit to Green Bay, De Pere, Allouez, Ashwaubenon, Bellevue, and the Oneida Tribe of Indians.
- Assisting in the coordination of federal capital funding in an effort to acquire buses, a new farebox system, AVL technology, security enhancements, and other equipment.
- Writing, updating, and implementing the five-year Transit Development Plan (TDP).
- Ongoing bus route monitoring and performance evaluations.
- Providing oversight and guidance regarding the creation of a Regional Transportation Authority (RTA).
- Developing two-hub system concept plan.
- Developing and continuing to maintain the Google Transit bus trip planning system.
- Request for Proposal (RFP) development and provider selection for Metro's elderly and disabled transportation service.
- Compliance issues (Title IV, NTD, ADA, Triennial Reviews, Management Audits, etc.)

American Recovery and Reinvestment Act (ARRA) of 2009 (aka Federal Stimulus Funding)

The following are examples of BCPC staff assistance in receiving federal stimulus funding for Brown County projects:

Project Sponsor	Project Description	Amount
Brown County Highway Commission	CTH EB from Woodale Avenue to Lineville Road	\$683,855
Brown County Highway Commission	CTH I from CTH A to Bay Settlement Road	\$412,418
City of Green Bay	Manitowoc Rd from Main St Access to Greenbrier Rd	\$810,447
City of De Pere	Jordon Road from Merrill St to O'Keefe Road	\$218,940
Brown County Parks Department	Fox River Trail paving from Rockland Rd to Midway Rd	\$269,985
Village of Bellevue	Verlin Rd from Main St to Bellevue St - Sidewalk & Bike Lanes	\$595,320
Green Bay Metro **	Four 35' Buses	\$1,440,000
Green Bay Metro **	Farebox System Upgrade	\$720,000
Green Bay Metro **	AVL/Security Systems	\$500,000
Green Bay Metro **	Support Vehicles (Hybrid)	\$105,000
Green Bay Metro **	Miscellaneous Equipment	\$75,000
Green Bay Metro **	Radio Equipment	\$60,000
Fox River Navigation System Authority	Restore 10 Lock Keeper's Residences - one in De Pere	\$115,100
Austin Straubel International Airport	Rehabilitation of Runway 18-36	\$2,672,275
Total ARRA Funding:		\$8,678,340

Economic Development

Wisconsin Community Development Block Grant – Economic Development (CDBG-ED)

BCPC staff prepare and administer the Wisconsin Community Development Block Grant – Economic Development (CDBG-ED) for economic development loans to Brown County businesses. In the past 20 years, 15 CDBG-ED grants have been administered for a total of \$8,244,000 dollars, which leveraged \$274,685,000 in private investment. An estimated 2,861 jobs were created or retained in Brown County. Examples of businesses assisted include APAC Customer Services, Coating Excellence International, Georgia Pacific, Co., Salm Partners, and Procter & Gamble, Co. The BCPC receives \$6,000 per grant for administrative expenses.

Brown County Economic Development Revolving Loan Fund Program

BCPC staff prepare and administer the Brown County Economic Development Revolving Loan Fund Program (BCERLF) for economic development loans to Brown County businesses. In the past 20 years, 21 BCERLF loans have been funded for a total of \$2,878,000 dollars, which leveraged \$23,231,099 in private investment. An estimated 390 jobs were created or retained in Brown County. Examples of businesses assisted include Famis, Inc., ARMS, Inc, Coating Excellence International, Krueger Sentry Gauge, G&B Manufacturing, Animal Food Services, and Arrow Concrete, Inc.

EPA Brownfield Assessment Grant

BCPC staff applied for and received \$400,000 in EPA Brownfield Assessment Grants. These funds can be used by property owners to pay for an environmental assessment of property for contamination. Completion of this evaluation can result in additional state and federal site cleanup funds. This program is intended to encourage development of sites that are determined to not be contaminated and to clean contaminated sites in order for them to become viable properties for development resulting in job creation, generation of tax base, and blight removal.

Miscellaneous Economic Development Assistance

On a routine basis, staff of the BCPC has provided assistance to businesses and non-profit entities in making location decisions. Examples include the YMCA, Bellin College of Nursing, and the VA Clinic. Analysis assistance has included transportation, land information, environmental conditions, and market. Additionally, BCPC staff has provided planning assistance to communities in developing business and industrial parks, as well as community commercial centers.

Land Use Planning

Subdivision Ordinance Administration

Under Brown County Code Chapter 21 – Subdivisions, staff of the BCPC is responsible for administration of all land divisions within Brown County. The BCPC has averaged 160 Certified Survey Maps (CSMs) creating 225 lots, 18 subdivisions creating 500 lots, and 50 combination CSMs per year. Additionally BCPC staff assisted the Cities of Green Bay and De Pere with an average of 25 CSMs and 9 subdivisions per year.

Lily Lake Study

Over the past three years BCPC staff have applied for and received WDNR Lake Grants of \$34,000 to study Lily Lake in the Town of Eaton. Brown County has a county park on the majority of the land adjacent to this lake. The study included an analysis of the overall lake health in terms of water quality, fish habitat, invasive species, and water clarity. Neighboring land use impacts were analyzed and recommendations for improvements were made as well.

Land Records Management

The LIO provides a number of services that have proven valuable to the citizens of Brown County. One major program area is the administration of the county's Geographic Information Systems (GIS). Through GIS, the LIO provides information and tools that greatly increases efficiency and improves public service. The LIO provides a groundswell of information to a host of users including Public Safety, Emergency Management, Planning and Land Services, Land Conservation, Register of Deeds, District Attorney, Highway, Airport, Clerk, Treasurer, Facilities & Parks, other units of government, many private businesses, and the public. The fundamental purpose of the Land Information Program involves:

- **Increasing Efficiency:** Many common day-to-day tasks that previously consumed hours, days, or even weeks of county staff time can now be done in minutes using GIS methods.
- **Avoiding Cost:** Efficiency gains offered by GIS allow existing staff to administer programs at less cost, and to even take on more duties without adding new staff. Three full-time positions in the Planning and Land Conservation Departments have been eliminated over the last few years largely because GIS enabled staff to operate more efficiently.
- **Meeting new requirements and expectations:** Many modern-day functions can be carried out only with the aid of GIS. One example is locating 911 callers who use a cell phone. Public Safety's Computer Aided Dispatch software utilizes the county's GIS database because GIS is uniquely qualified to place GPS map coordinates of the caller in context with police, fire and EMS jurisdictions and to quickly enable response recommendations to be made. Emergency responders have increasingly relied on GIS to quickly find locations within the county and view nearby streets, addresses, hazardous substances, schools, population data, and more.
- **Eliminating duplication of effort:** Using GIS, the LIO combines land records and maps into a single, integrated, central database. Every day, hundreds of users connect to this central GIS database to gather current information. The GIS serves the needs of many people without making duplicate copies of maps and records across multiple departments. This is a vast improvement over the unwieldy, paper-copy intensive, departmentalized system of the past.
- **Helping to make better decisions:** More accurate information and faster and more flexible analysis capabilities help improve the decision-making process and overall organizational effectiveness. Staff can rapidly integrate combinations of maps and data. GIS tools allow for massive amounts of data to be quickly turned into information that can be analyzed and effectively communicated to people in the form of easy-to-use maps, charts, reports and graphics.

Local Assistance Planning

Municipal Comprehensive Plans

From 2001 to 2008 BCPC Staff applied for and received Wisconsin Comprehensive Planning Grants in the amount of \$250,000 matched by \$182,000 in municipal funds to complete comprehensive plans for all but four of the communities in Brown County. These plans were completed in compliance with state of Wisconsin mandates of the Wisconsin Comprehensive Planning Law. These plans were completed on a contract basis. BCPC staff is presently assisting the City of De Pere in updating its Comprehensive Plan for a contracted amount of \$12,800.

Local Assistance Contracts

BCPC Staff provides local assistance planning services to the Villages of Pulaski, Wrightstown, and Denmark as well as the Town of Ledgeview. These services include zoning administration, staff reports to the community planning commissions and boards, attending meetings for reports and recommendations, site plan reviews and subdivision reviews. In 2009 local assistance contracts totaled approximately \$35,000 in revenue.

CL:ll

cc: Tom Hinz, Brown County Executive

HIGHWAY DEPARTMENT PROPOSED 2010 BUDGET OVERVIEW

A. 2010 BUDGET STRATEGY:

The 2010 budget strategy is to maintain the existing level of service in carrying out winter and summer roadway and bridge maintenance on 360 centerline miles (785 lane miles) of county trunk highways; and continue to provide contract maintenance service on 157 centerline miles (713 lane miles) of State highways, and approximately 365 lane miles of local roads and streets in 9 towns, to obtain maximum cost efficiency of personnel, equipment and facilities. Also to continue to provide construction services to the Solid Waste Department on the Bayport dredge material holding cells, and to other County departments.

With the scheduled additional lane miles on State Highway 41 and the proposed 20+ roundabouts in the near future, the Highway Department will be reviewing any future additional needs with the Wisconsin Department of Transportation (WisDOT).

We will be carrying out 19.79 miles of reconditioning and 3.42 miles of major construction work funded with bonding, budget, federal or local funding. The goal is to make annual highway improvements on an average of 18.0 miles in order to maintain the current pavement condition.

Based on the end of 2008, the pavement condition rating on the County Highway System has 98 miles of roadway in poor condition, which represents 27% of the System.

The major expense factors impacting the proposed 2010 budget include the following:

- Diesel fuel has a major impact on roadway maintenance operations and road construction work. In 2004, the average cost of diesel fuel (without state tax or handling) was \$1.04 per gallon, and in 2005 we averaged \$1.72 per gallon, which represented a 65% increase. In 2006, we averaged \$2.04 per gallon, which was a 19% increase from 2005. In 2008, we averaged \$2.86 per gallon, and in 2009, we are averaging \$1.47 per gallon (through June). The Highway Department uses approximately 300,000 gallons of diesel fuel per year.
- Overall equipment operation cost did decrease, mainly due to fuel cost decreases. The State of Wisconsin sets the equipment rates using cost for the past 5 years of all Wisconsin Counties and in 2008 the average equipment cost went up 8.0% compared to 2007. In 2009, the average equipment cost went down 8.87% compared to 2008.
- Steel cost continues to rise, which impacts the purchase of drainage culverts, snowplow blades, equipment repair, and new equipment purchases.
- Labor and fringe benefit cost increases for both administrative and union employees. A 2010 Teamster Union contract for 80 Highway Department employees has been estimated, but not settled, for a 2.0% increase for January through September with an additional 0.5% increase for October through December.
- General Transportation Aid, based on the Highway Department's maintenance and construction cost average for the past 5 years (2004 to 2008), as compared to expenses incurred by the other 71 Wisconsin Counties.
- New emissions standards will be increasing the cost of our snowplow trucks by approximately \$10,000/per truck.
- Brown County places a request for bids on salt with the Wisconsin Department of Transportation. For the 2009/10 season, there will be an increase in salt cost of \$23.35/ton, which represents an increase of 70% from the 2008-09 season.

B. ANALYSIS OF BUDGET LINE ITEMS:

1. Salary and Fringe Benefits:

The overall salary and fringe benefit cost in 2010 will amount to \$6,834,323, which amounts to an increase of \$30,585 (+ 0.44%) compared to 2009. The total amount of salary includes a turnover reduction of \$86,586.

The Highway Department, functioning as an enterprise fund under WisDOT accounting standards, does not specifically budget a line item for salaries and fringes. Labor costs are included under Administration, Highway Maintenance, Highway & Bridge Improvements, and Contract Maintenance & Construction Work.

2. Personnel Revisions:

None.

2009 FTE's = 92.3 employees

2010 FTE's = 92.3 employees

3. Capital Outlay:

A. Road Construction.

The road construction capital outlay includes funding for engineering design work and plan development on CTH GV in the Town of Ledgeview, culvert/bridge replacement cost for CTH GV, or CTH AAA preliminary engineering cost, and 2 County recondition projects that qualified for a portion of stimulus funding.

In addition, the road construction capital outlay includes culvert replacements, guardrail installations and other miscellaneous items for the programmed 2011 reconditioning projects.

Proposed 2010 Cost = \$1,169,000

2009 Budget = \$1,060,311

Difference = + \$108,689

B. Bridge Construction.

There will be no major bridge deck repair projects carried out in 2010.

Proposed 2010 Cost = \$0

2009 Budget = \$0

Difference = \$0

C. Equipment Purchases.

The major equipment outlay cost (\$760,000) consists of the replacement of three (3) 17-year old tri-axle snowplow trucks, and one (1) 13-year old tri-axle snowplow truck, with four (4) new quad-axle snowplow dump trucks. Other major equipment purchases include the payoff of a rent-to-buy loader, the replacement of a 29-year old loader, two (2) 1-ton pickup trucks with 2-yard dump boxes, one (1) one-ton crew cab pickup truck, and one (1) ¾-ton 4WD pickup truck.

Equipment purchases are funded 100% from Machinery Fund Revenue, and no levy dollars are expended on equipment.

Proposed 2010 Cost = \$1,000,000

2009 Budget = \$993,000

Difference = + \$7,000 (+0.7%)

D. Shop Improvements.

Improvements are needed at both the Langes Corners Shop and the Duck Creek Shop.

Langes Corners. Parking lot pavement and drainage improvements needed at a cost of \$225,000.

Duck Creek. Parking lot pavement and storage bins needed at a cost of \$525,000.

Proposed 2010 Cost = \$750,000

2009 Budget = \$0

Difference = + \$750,000 (+100%)

4. Highway Maintenance:

The winter snowplowing and ice control budget for 2010 was increased from \$1,260,000 to \$1,460,000 (+ \$200,000 / + 15.9%) as a result of higher operating cost, and an increase in road salt expense. If a severe winter is encountered in January to April or November to December 2010, additional General Fund dollars may need to be requested. The winter maintenance budget funds will cover an average winter season.

Public demand for improved ditch drainage, roadway pavement repair, and mowing & brush removal, all contribute to the high level of county highway maintenance funding of \$1,855,000 compared to \$1,885,000 in 2009, a decrease of \$30,000 (- 1.6%).

Continuous surface maintenance is needed for additional maintenance to extend the life of certain highways. In addition, WisDNR storm water runoff regulations are requiring more frequent street sweeping to control runoff pollution from entering streams and waterways.

Increased salary/fringe benefit costs of the Highway crew workers, higher equipment operation cost, and increased lane miles also add to higher road and bridge maintenance costs.

Proposed 2010 Cost = \$4,140,000

2009 Budget = \$3,950,000

Difference = + \$190,000 (+ 4.8%)

5. Administration:

Administration cost can basically be divided into two (2) main categories:

a.) Highway Office Personnel, Superintendent, Office Expense & Utilities

Proposed 2010 = \$722,845

2009 Budget = \$714,862

Difference = + \$7,983 (+ 1.1%)

b.) Data Processing, Insurance Cost, & Indirect Cost

Proposed 2010 = \$302,184

2009 Budget = \$359,075

Difference = - \$56,891 (- 15.8%)

Insurance cost went from \$104,391 in 2009 to \$93,686 in 2010, which represents a decrease of \$10,705. Indirect cost went from \$141,081 in 2009 to \$105,889 in 2010, a decrease of \$35,192. Information Services charges went from \$97,603 in 2009 to \$91,372, a decrease of \$6,231.

Proposed 2010 Cost = \$1,025,029

2009 Budget = \$1,073,937

Difference = - \$48,908 (- 4.5%)

6. Local Bridge Aid:

The County's matching share of local bridge aid for the 13 towns and the Villages of Ashwaubenon, Bellevue, Hobart, Howard & Suamico will decrease from \$309,000 in 2009 to \$261,000 in 2010, a decrease of \$48,000.

Proposed 2010 = \$261,000
2009 Budget = \$309,000
Difference = - \$48,000 (- 15.5%)

7. Revenue:

State Transportation Aid to Brown County in 2010 will remain at the 2009 level of \$3,669,801.

State Highway maintenance work is also estimated to remain the same at \$2,800,000 in 2010.

Proposed 2010 Revenue = \$9,206,261
2009 Budget = \$9,248,896
Difference = - \$42,635 (- 0.42%)

C. COUNTY LEVY FUNDS:

Proposed 2010 Budget.....\$2,092,273
2009 Budget.....\$2,303,807
Difference.....- \$211,534 (- 9.18%)

The 2010 levy is \$2,092,273, which represents a decrease of \$211,534 from the 2009 level.

Brown County Highway Department
Changes to 2010 Budget for General Transportation Aids

Executive's Proposed Budget 3,669,801
(2010 amount used due to no estimates to GTA)

Current General Transportation Aids 3,788,690
(Letter received after submittal of budget)

Difference-Additional Funds 118,889

Proposal:

Add to projects:

CTH F (Schuering Road)-Arch Culvert between Sand Acres Dr
and CTH EB (Packerland Dr.) 70,000

CTH AAA (Oneida St) Engineering Services from Hansen Rd.
to Cormier Rd. 48,889 X 2

118,889

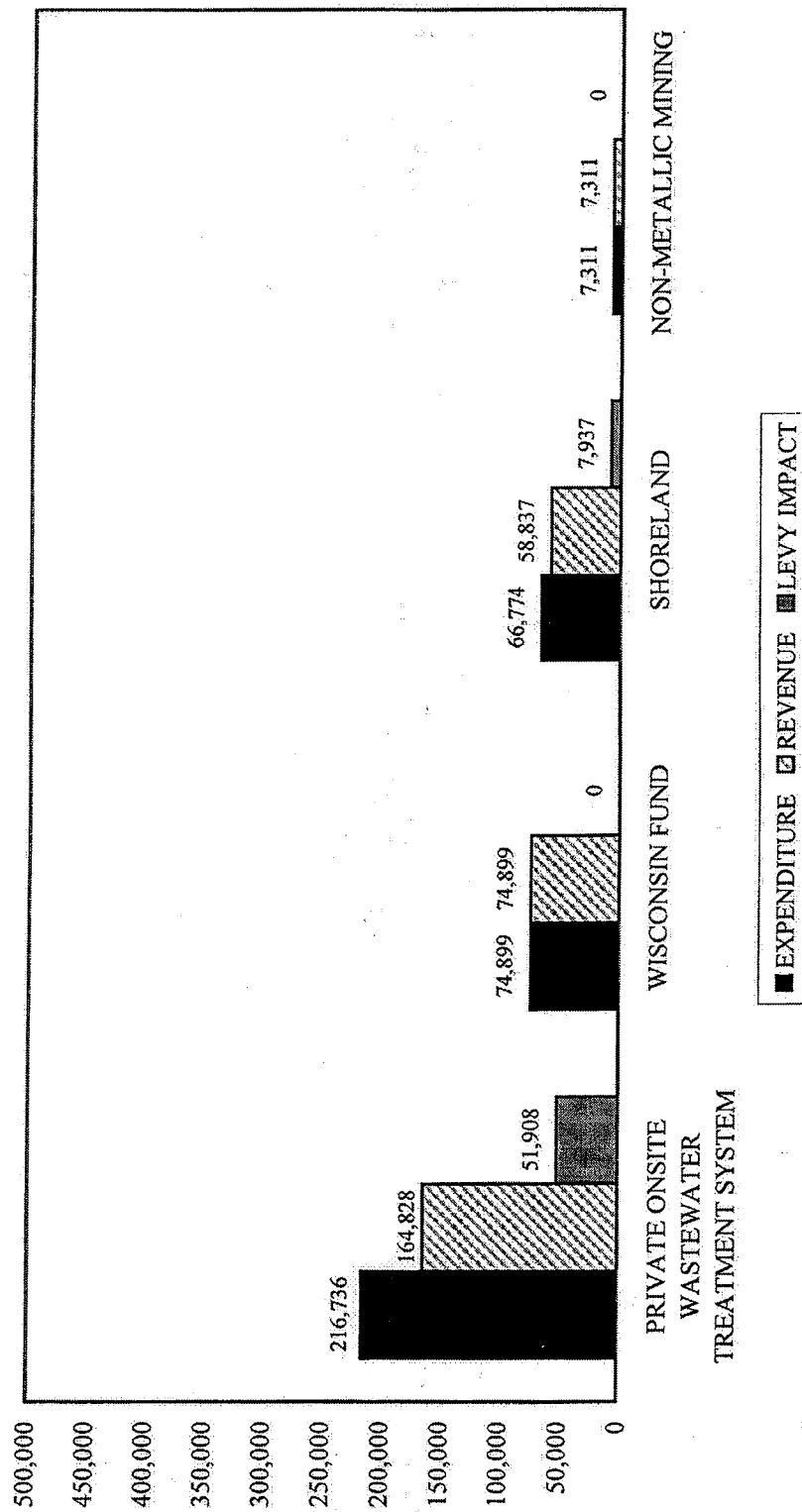
Motion-To increase State Grant Revenue and decrease General Property Taxes by \$118,889 in County Roads and Bridges Fund.

Increase General Property Taxes revenue and increase Capital Improvements expense by \$118,889 in Capital Projects Fund.

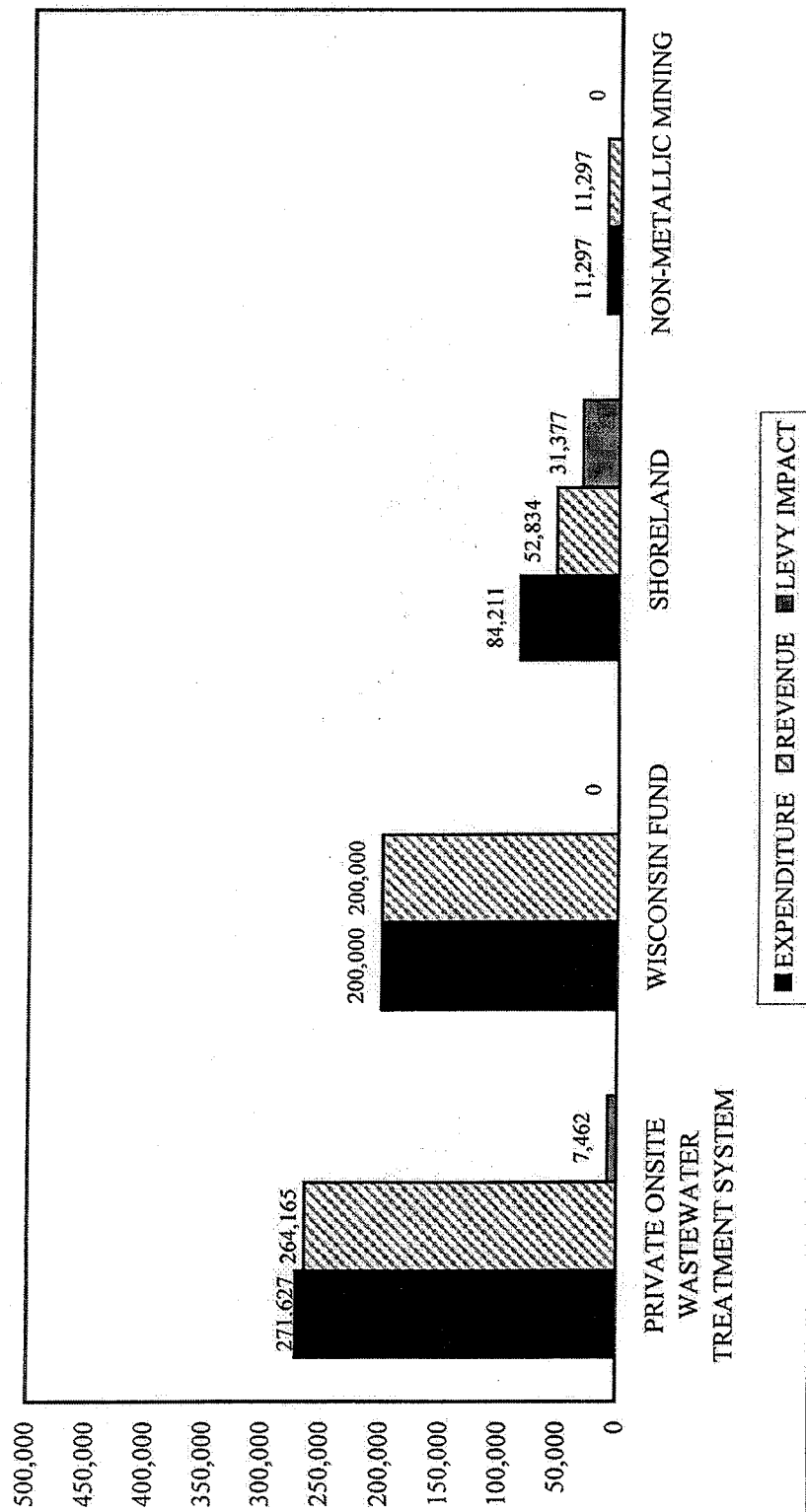
Increase Highway Supplies and Expenses and increase Intra-County charge for Capital Projects by \$118,889 in Highway Fund.

Levy Impact is \$0

**BROWN COUNTY ZONING
2009 BUDGET 12-MONTH ESTIMATES
EXPENDITURE/REVENUE/LEVY IMPACT BY PROGRAM**



**BROWN COUNTY ZONING
2010 PROPOSED BUDGET
EXPENDITURE/REVENUE/LEVY IMPACT BY PROGRAM**



BROWN COUNTY PORT AND SOLID WASTE DEPARTMENT

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

CHARLES J. LARSCHEID

PHONE (920) 492-4950 FAX (920) 492-4957

PORT AND SOLID WASTE DIRECTOR

MEMORANDUM

To: Brown County Planning, Development & Transportation Committee
From: Charles J. Larscheid - Port and Solid Waste Director
Date: October 26, 2009
Re: 2010 Port and Solid Waste Budget

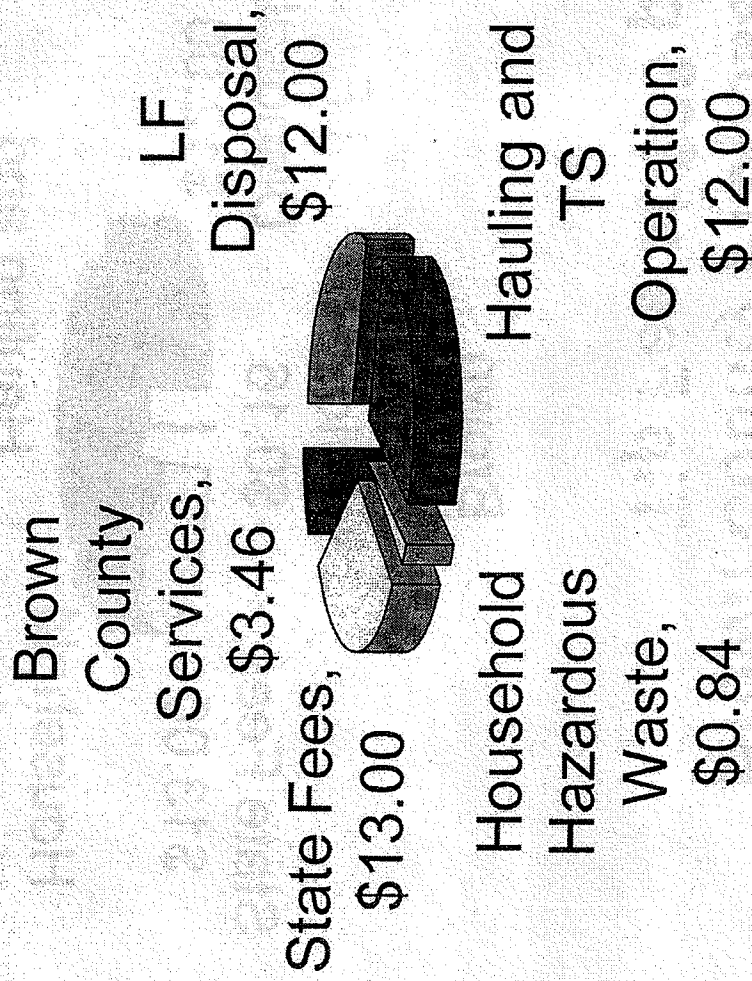
- A. SWOTS
- B. Misc.
 - a. Performance Measures
 - i. Recycling is revised to \$25.23/ton and -\$77.51% from 2009.
 - ii. Solid Waste is revised to \$37.75/ton or -5% from 2009. Note: Since August, new hauling Contract and fuel price increases has increased cost above \$40/ton.
 - b. Policy Initiatives
 - c. Grants
- C. Financials
 - a. Revenues
 - i. Assumptions/Trends - 2010 is 2nd year of two-year effort to bring Solid Waste Fees to cost. State of WI has enacted a \$7.10/ton increase in Fees on land-filled waste 2009.
 - ii. Rates/Fees, Grants - Brown County is passing State's portion on to its customers but asking for less than cost in 2010 Fee. Late breaking ability for HHW Grant may add \$10,000 to Revenues.
 - iii. Other
 - b. Personnel
 - i. Recycling
 - 1. Terminated MRF contractor with 25 jobs in 2009.
 - 2. Reassign 85% of Brown County FTE to Gas-To-Energy, SS Recycling marketing and Recycling Transfer Station oversight.
 - 3. Extend existing HHW staff to maintain Recycling TS Tipping Floor.
 - c. Operations
 - i. Seeking expanded regional HHW with Outagamie and Winnebago Counties as Revenue producer.
 - ii. Contract with Kewaunee County for landfill gas technician expertise as Revenue producer.
 - iii. Cooperate on waste handling/reuse/disposal alternatives.
 - iv. Develop contracted recyclable baling at MRF building.
 - v. Continue BOW consolidation possibilities.
 - d. Outlay
 - e. Other
 - i. Transfer To Brown County - \$221,918
 - 1. Rent @ \$156,240
 - 2. In Lieu of property Taxes @ \$33,189
 - 3. Interest on Unrestricted cash @ \$32,489

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f. Possible Cuts

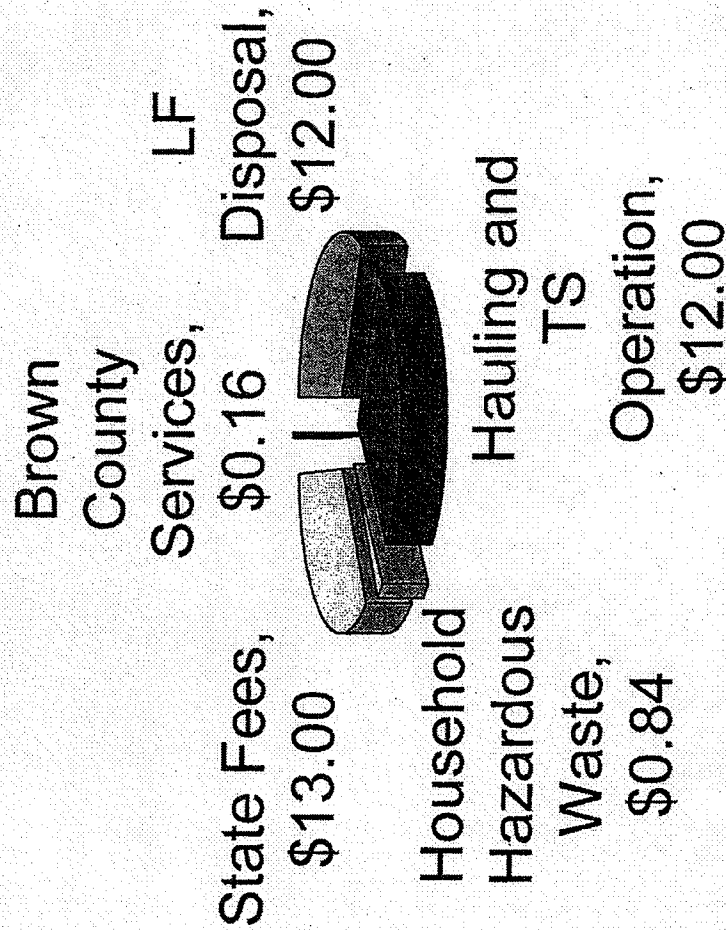
- i. Waste Transfer Station hours
 - 1. Scale-operator overtime daily and straight time on Saturdays.
- ii. Travel and Conference
 - 1. Solid Waste Technicians attending annual State waste conference.
 - 2. Director and Port Manager attending out of State Port lobbying meetings (Wash. D.C., Toronto).
 - 3. Staff participating in professional organizations as officers.
- iii. Not use budgeted Student Intern hours.

Expected 2010 Brown County Solid Waste Costs



- ☒ LF Disposal
- ☒ Hauling and TS Operation
- ☐ Household Hazardous Waste
- ☐ State Fees
- ☒ Brown County Services

Brown County Proposed Solid Waste Tip Fee at \$38 per Ton



- ☒ LF Disposal
- ☒ Hauling and TS Operation
- ☐ Household Hazardous Waste
- ☐ State Fees
- ☒ Brown County Services